

WOODROW TOWNSHIP
REGULAR MONTHLY MEETING MINUTES

July 10, 2025

7:00 P.M.

The meeting was called to order by Chair Colter Peterson at 7:00 p.m. All joined in the Pledge of Allegiance. Present are Supervisor Wold, Treasurer Tim Mueller and Clerk Cathy Dietrich. Supervisor Haagensen is absent To see sign in sheet for citizens present, request from Clerk.

M/S/P Wold/Peterson approve Agenda for Regular Monthly Meeting.

M/S/P Wold/Peterson approve June 2025, Regular Meeting Minutes as submitted.

M/S/P Peterson/Wold approve June 2025 Treasurer Report, subject to audit as presented by Treasurer Tim Mueller.

M/S/P Wold/Peterson approve claims as submitted by Clerk Cathy Dietrich.

M/S/P Peterson/Wold approve payroll as submitted by Clerk Cathy Dietrich.

Clerk's Report –

- a. Logo was changed to remove mountains; Clerk Dietrich updated the website with updated Logo.
- b. Cameras at recycling area; Clerk will contact security company to fix the issues with blurry camera and camera that isn't online.
- c. Clerk to obtain information for Solar Power Electric at Hall.
- d. Town hall had a TDS outage, Clerk Dietrich notified TDS who in turn worked with Johnson Electric to correct the issue.

OPEN FORUM –

- A citizen asked about storm damage around Cass County from the recent severe weather event. The response given is there was some damage around the County but no damage in Woodrow Township.
- Citizen question on how the Special Meeting on Assessment Policy will be run on July 17. Response given is it's a public meeting to accept suggestions on the Assessment Policy that is currently in draft. There are guidelines the board follows during an open forum which are how the July 17 meeting will be run. This is found on the podium at the townhall, but here are a few; *A maximum time of three minutes per person will be allowed for the open forum. Groups of people who wish to address the Board on a similar issue are encouraged to select a representative to speak on behalf of the group. Open forum is for the presentation of new topics/information. Please refrain from*

restating what has already been said at a previous meeting. Statements should be limited to the issues only.

We won't be too strict on maximum time since the meeting is to gather suggestions, and the board is here to listen to them. The board will have another work session to discuss the suggestions and that date is to be determined and we're not planning to have completed by August, there isn't any hurry right now. If we do have another public meeting outside of monthly meeting, it will be posted to the public.

- Citizen brought up potholes at recycling area. Contractor will be notified. Discussed different options for resolving pothole issues, such as crushed concrete. No decisions made during this discussion but will review options in a future meeting. Currently the focus for the budget is to obtain gravel to repair roads.

OLD BUSINESS

1. Reminder that the draft assessment policy public hearing is set for July 17th, 2025, at 7:00 PM. Draft is posted on the Township Website. Next step after the public hearing for input, will be to adopt a final draft by resolution at a future public meeting.
2. Supervisor Peterson followed up on the request to measure road and right of way 17th Ave.
Peterson measured and spoke to the citizen to explain about the reclaiming of the road and the ditch and right of way cannot be used for parking or storing vehicles, boats or trailers. Citizen questions were answered and there is no further follow-up needed.

NEW BUSINESS

1. Regarding public platted roads and usage, the township has an issue with an individual parking on the road in the right of way, storing equipment, cars, boats and other items. This causes issues with grading, plowing, and neighboring properties having enough access to drive down road. There was also a trespassing issue with a neighbor which has since been resolved and isn't the township issue to resolve. Individual put a dock into Woman Lake off the end of the platted road. The township was notified that this individual was clearing trees and vegetation off the platted road. Supervisor reviewed and found the individual went off the dirt road onto the platted road and cut about an 8-foot swath through maybe 20-foot of smaller brush, and big trees were cut down, which would basically give them the ability to access their dock that was put in the water without trespassing on the neighbor's property.

The Township Attorney was notified, and the township will file an injunction to stop any vegetation removal, solve the right of way encroachment issue on the road, as well as request that that dock get removed out of there. If not resolved and unwilling to move things off road will pursue removal and take to dump.

M/S/P Peterson/Wold to obtain legal assistance from Township Attorney for filing an injunction with a cost of up to \$5K and additional costs for cleanup/removal of approximately \$1K.

2. Supervisor received a call about Evergreen Drive Culvert and beaver dams built on river between Kidd and Baby Lakes. Historically, the Lake Association for those lakes has been taking care of them through volunteer work and ripping the dams out making sure the water flows properly. It's not township responsibility to rip beaver dams out, unless it was a potential hazard to the road. In assessing the situation there is no hazard to the road, the culvert does have a small amount of water flow, and water is low this year. Statute says when the watercourse is impaired by the Beaver Dam and the water damages or threatens to damage a public road, we may remove the impairment in the associated Beaver lot within 300 feet of the road.

M/S/P Wold/Peterson the township will do nothing with the beavers and dams between Kid and Baby lakes on Evergreen Drive.

SUPERVISOR REPORT

Supervisor Peterson –

- ~~Waiting for gravel crushing from Larry Sanders as there is no gravel left in the township pit. No updates currently on a date this will start. Will look into purchasing gravel as an option to get by the rest of the year if crushing isn't going to occur.~~

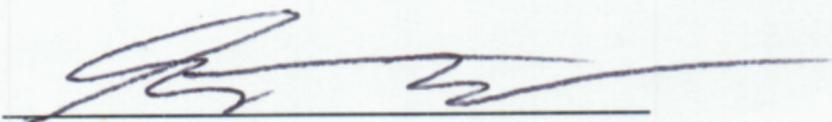
Supervisor Wold –

- Weed spraying to be done soon.
- During the Local Board of Appeal and Equalization meeting there was an individual who requested to have his value lowered as he felt he'd never sell it for the value listed and provided documentation. A decision was made to lower the value. The individual ended up putting the property on the market and received an offer.

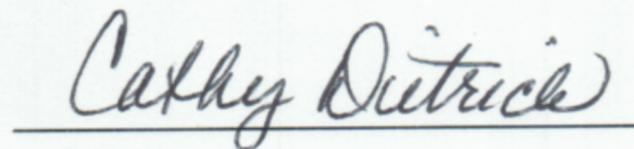
Supervisor Haagensen –

- Absent.

MEETING ADJOURNED M/S/P Wold/Peterson 8:13 p.m.



~~Chair, Colter Peterson~~
Scott Wold
Vicechair



Clerk, Cathy Dietrich

